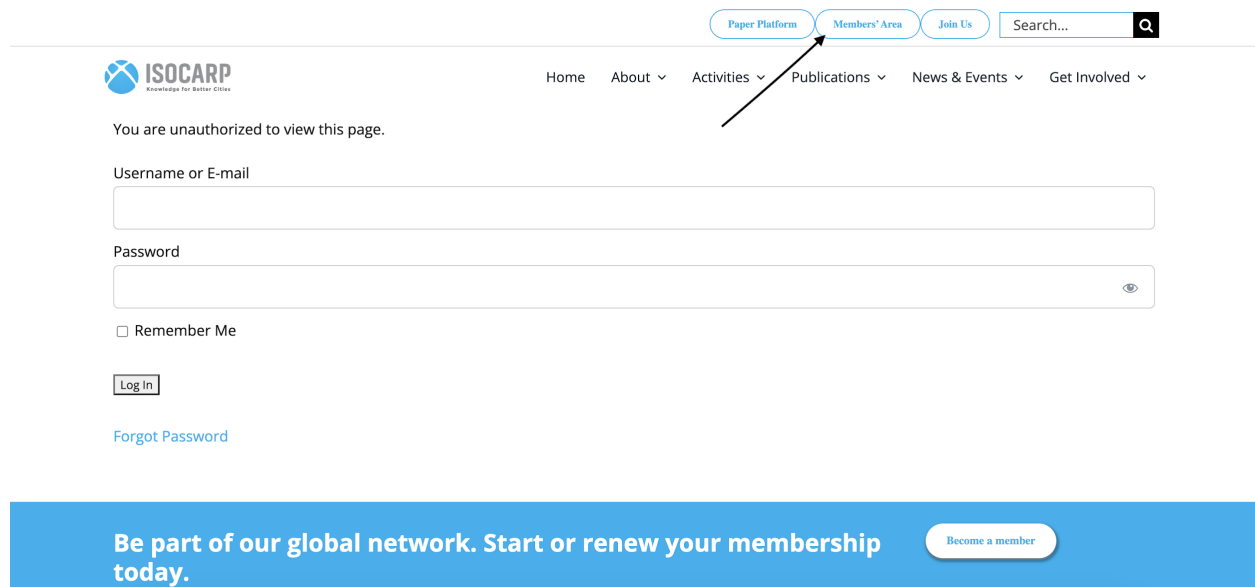


ISOCARP Members Accounts – User’s Manual

Invoice Access

1. Log in to your account by clicking on the **Members’ area** on our website.



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Knowledge for Better Cities

Home About ▾ Activities ▾ Publications ▾ News & Events ▾ Get Involved ▾

[Paper Platform](#) [Members' Area](#) [Join Us](#) Search...

You are unauthorized to view this page.

Username or E-mail

Password

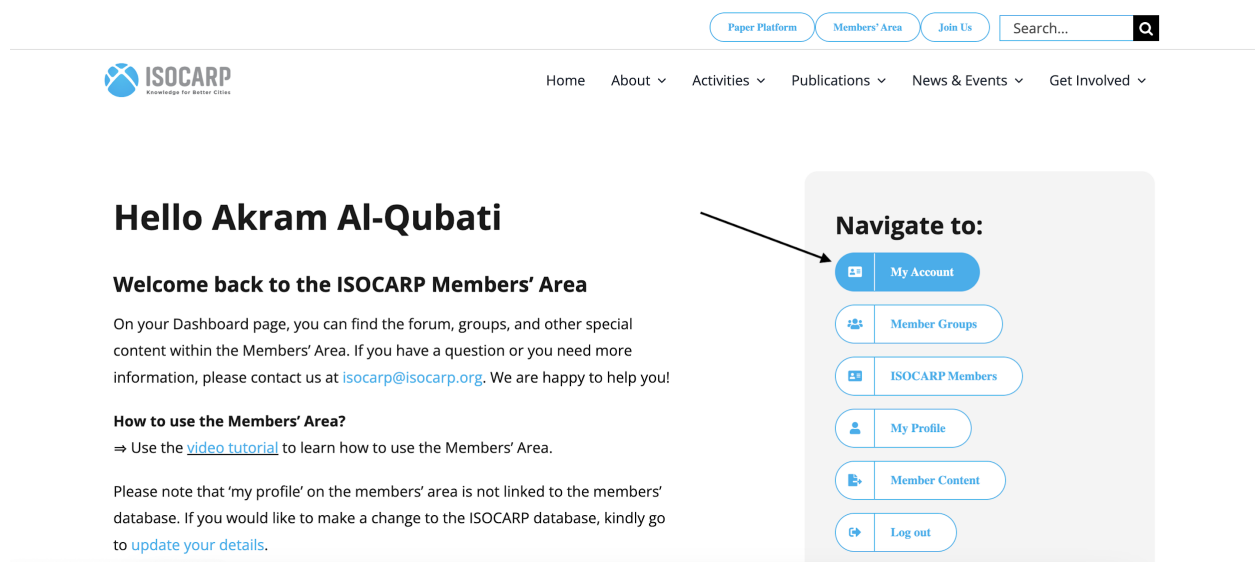
☐ Remember Me

[Log In](#)

[Forgot Password](#)

Be part of our global network. Start or renew your membership today. [Become a member](#)

2. Once in, click on ‘**My Account**’



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Hello Akram Al-Qubati

Welcome back to the ISOCARP Members’ Area

On your Dashboard page, you can find the forum, groups, and other special content within the Members’ Area. If you have a question or you need more information, please contact us at isocarp@isocarp.org. We are happy to help you!

How to use the Members’ Area?

⇒ Use the [video tutorial](#) to learn how to use the Members’ Area.

Please note that ‘my profile’ on the members’ area is not linked to the members’ database. If you would like to make a change to the ISOCARP database, kindly go to [update your details](#).

Navigate to:

- [My Account](#)
- [Member Groups](#)
- [ISOCARP Members](#)
- [My Profile](#)
- [Member Content](#)
- [Log out](#)

3. Navigate to the **'Payments'** section, click on the three dots on the right hand side, and hit **PDF**.

ISOCARP

My Profile

Payments

Subscriptions

User's Manual (Step-by-Step Guide)

Annual Members' Calendar

Logout

Payments

Invoice	Date	Card	Status	Email	Total
	23/02/2024	Credit Card	Complete		Free

PDF

Subscription Management

1- Update Payment Method

Following the first 2 steps;

4. Navigate to the **'Subscriptions'** section, click on the three dots on the right side, and click on **Update**.

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Membership	Terms	Status	Dates
Individual 1 Year Membership-recurring	€60 / Year	Active	23/02/2024

Update
Other Memberships
Pause
Cancel

5. Now, fill in your new payment method information, and click **'Submit'**

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Update your payment information below

Card number
1234 1234 1234 1234

Expiry
MM / YY

CVC

Country
Netherlands

Submit

2- Upgrade Your Membership

Following the first 2 steps;

6. From the **'Subscriptions'** section, click on the three dots on the right hand side, and click **Other Memberships**.

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Subscriptions

Membership	Terms	Status	Dates
Individual 1 Year Membership-recurring	€60 / Year	Active	23/02/2024

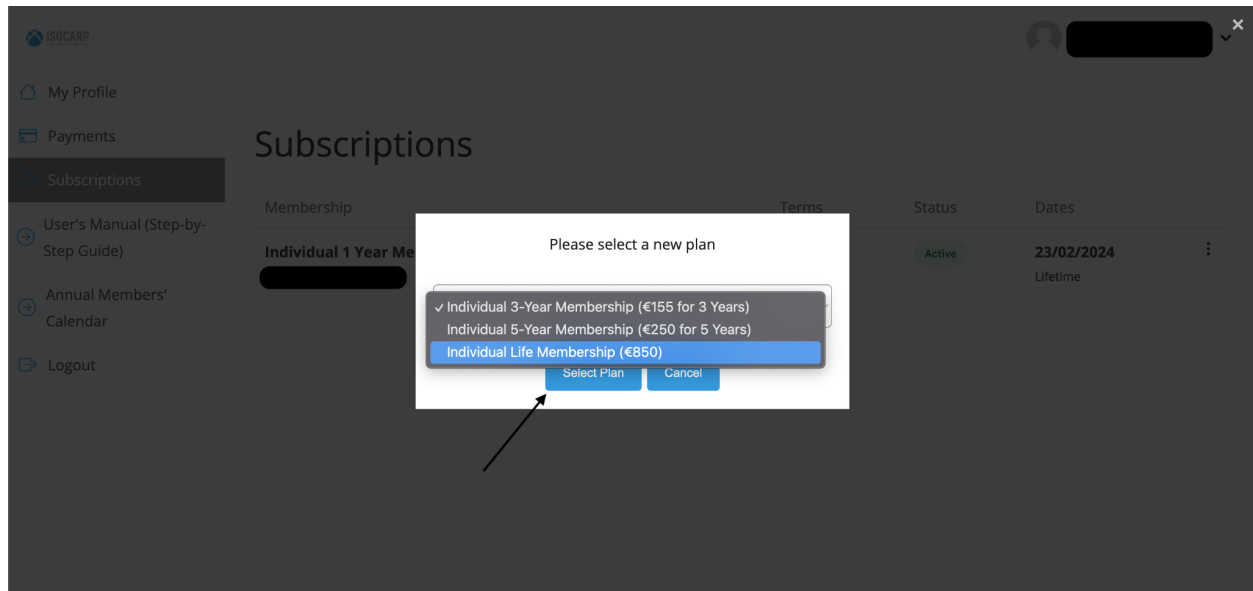
Update

Other Memberships

Pause

Cancel

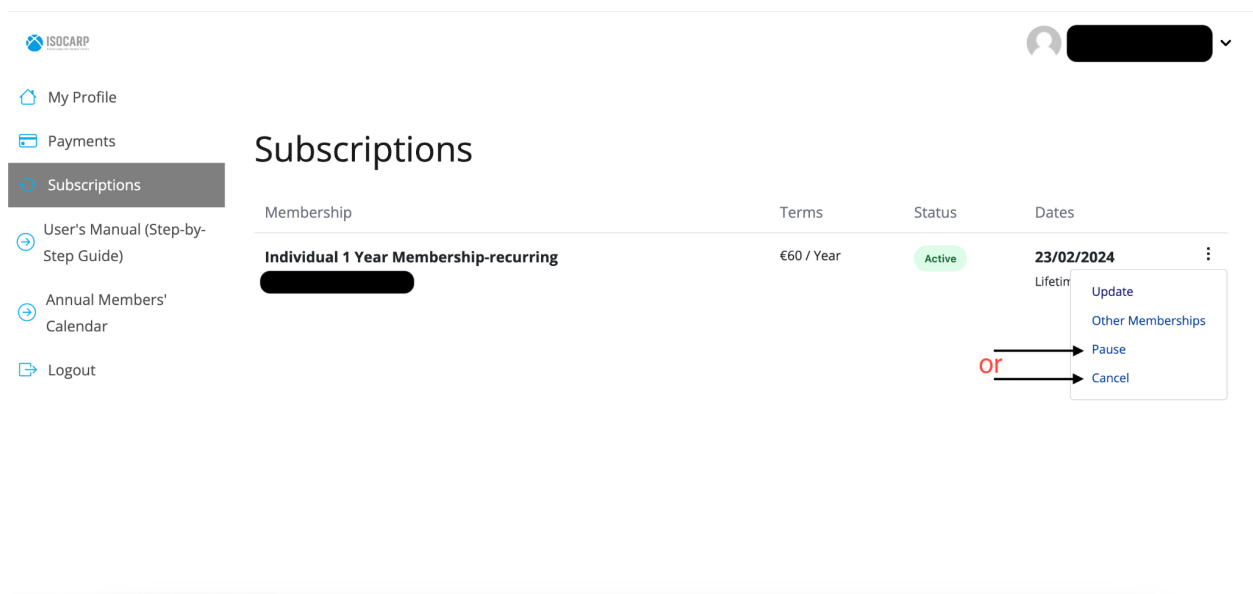
7. **Choose** the membership level you want to upgrade to and click **'Select Plan'**. Then, you will be directed to the payment page.



3- Pause or Cancel the Subscription

Following the first 2 steps;

8. From the **'Subscriptions'** section, click on the three dots on the right hand side, and click **Pause or Cancel**.



Should you encounter any difficulties, have inquiries, or require us to upgrade your membership, please do not hesitate to contact us at members@isocarp.org. We are committed to providing you with assistance and support.

Thank you for being a part of ISOCARP!