



**ISOCARP**  
Knowledge for better Cities

**BUREAU AND ANNUAL GENERAL MEETING**  
**16 September 2016**  
**15.00-18.30**

**Contents:**

Minutes Combined Bureau and Annual General Meeting  
Annexes: List of members present  
Reports

## 1. Opening of the Meeting

President *Ric Stephens* opened the meeting at 15.00 and welcomed everybody present. The meeting had no quorum and therefore decisions had to be made online.

## 2. Acceptance of merging the BM, AGM and joint Agenda

Accepted.

## 3. Minutes of the Rotterdam Meeting 2015

Since there was no quorum the minutes had to be approved online.

1. [\[Online approval by the necessary quorum received between 21 October and 30 November 2016\].](#)

## 4. Obituaries

In 2016 four ISOCARP Members died: Former *President Max van den Berg*, *Jeff Featherstone*, *Gerard Guillaume* and *Guus Franken*. *Martin Dubbeling* spoke words in honour of them.

## 5. Election Results ExCo

*Saskia Spijkerman*, election scrutinizer together with *Griet Geerinck*, announced that the following candidates were (re)elected:

- Secretary General: *Didier Vancutsem*, Germany/Belgium
- Treasurer: *Dhiru Thadani*, USA
- VP Awards, Communication and Marketing: *Ana Peric*, Switzerland/Serbia
- VP Congresses and Events: *Slawomir Ledwon*, Poland/Qatar.

Since VP *Gabriel Pascariu* stepped back as VP Members and National Delegations, *Dhiru Thadani* will take over this task for the coming year.

## Scientific Committee

President Ric Stephens announced the results of the Scientific Committee Members appointments:

- *Ernst Drewes*, South Africa
- *Malgorzata Hanzl*, Poland
- *Hongyang Wang*, China
- *Nasim Iranmanesh*, Iran
- *Awais Piracha*, Australia
- *Benjamin Scheerbarth*, Germany
- *Eva Vanista Lazarevic*, Serbia.

Congratulations to all new committee members.

## 6. Annual Report by the President

For presentation by the President, see **Annex 1**.

*Ric* is afraid that the 700 members we have now is not a sustainable number, we need 1000 members.

Right now we go where we are invited. It would be very good if we also could go to countries that do not have the means, go where we are needed.

We have to think of a strategy of a better involvement of the members.

We should do more to promote all the things we have.

The Ambassador Programme for members is a good possibility to become actively involved. The Institute will also offer many possibilities for members to engage.

Right now the financial model of the society is quite stressful, ISOCARP depends too much on projects.

How can we increase membership?

Should we organize more events? We used to have symposia.

For sponsorship we need a group of dedicated people.

*Nuin-Tara Key* will take care of the Bylaws and code of ethics.  
The Sydney group will continue to work on the Articles of the Association.

*Ric* reported that the logo contest will be taken up again. *Benjamin Scheerbarth* will take the lead from the Scientific Committee. The logo should represent a global organization and should not be in European characters in three European languages.

*Ric* asked *Nuin-Tara Key* to improve the ISOCARP video he made. *Nuin-Tara* agreed.

## **7. Annual Report by the Secretary General**

For presentation by the President, see **Annex 2**.

### **Membership**

*Didier Vancutsem* reported that ISOCARP is growing slowly, but also losing members.

He reported that in 2016 ISOCARP got 65 new members, see list of new members in **Annex 2**.

*Didier* welcomed the new members present at the meeting. Applause.

Reasons for resignation are among others: change of profession, not enough time; health; financial reasons.

Until now the rule was that members were deleted from the database after they had not paid their membership fee for two years. At the ExCo meeting in Durban it was decided to shorten this period to 6 months. Membership questions as this one should be part of the Bylaws of the society.

### **How to attract members**

ExCo members, BMs and members in general have to generate content for ISOCARP. Our Facebook page is working very well (3100 followers), Twitter could be better.

Facebook gives the possibility to generate traffic also via likes, Twitter via retweets.

It should be a collective responsibility to tweet and retweet, to share and to create content for all our social media.

In the future we will have Webinars as Institute activity to engage more members.

On the homepage you can find a list of planning schools around the world.

*Antje Heyer* remarked that YPPs look for entering the profession, it would be good to offer trainings or internships.

*Benjamin Scheerbarth* reported that APA recruited 1700 recent graduates this year. They give a first free year and they advertise through flyers in the graduation packages.

### **ISOCARP Network of Excellence and Partnerships**

*Didier Vancutsem* further reported that our Network of Excellence and Partnerships is expanding.

Several new cooperation partnerships have been reached since early 2015:

**New MoU** with ICLEI, International New Towns Initiative (INTI), Abu Dhabi UPC, APA, IWA, TURPC

**Cooperation agreements** with OECD, ULI, FIABCI, GCBA

**MoU under preparation** with UNECE, AIVP, Ateliers de Cergy, RICS Royal Institute of Chartered Surveyors, EEA European Environment Agency, EUKN, etc.

**Private Partners** – new partnerships achieved: ENGIE, Doppelmayr, Microsoft, Siemens, ARCADIS, Open Geospatial Consortium OGC, Lafarge, CISCO, CEDARE, etc.

## **8. Report by the Treasurer**

Treasurer *Guy Vloebergh* remarked that the good news is that ISOCARP is still running, however, our financial situation is not very good.

Membership fees continue to be a problem. In spite of regular reminders, many members do not pay their membership fee.

The financial results of a project are only to be booked when the project is finished. This avoids wrong expectations.

#### **BALANCE SHEET as per 30 June 2016:**

Assets: € 198.797 (€169.242 in 2012, € 340.261 in 2013, € 246.508 in 2014-2015)

Liabilities: € 102.044 (€ 100.200 in 2012, € 227.814 in 2013, € 125.789 in 2014-2015)

Equity: € 96.753 (€ 69.042 in 2012, € 112.447 in 2013, € 120.719 in 2014-2015).

For annual accounts 2015-2016 see **Annex 3**.

#### **Budget 2016/17**

See **Annex 3**. If this budget becomes reality ISOCARP will be slightly positive.

The Institute should be financially independent from ISOCARP.

[The necessary quorum of 60 was reached during the period 21 October -30 November 2016 when members could react online. The Annual Accounts 2015/16 and the budget 2016/17 were approved. 64 members replied and all approved. To view at Head Office in The Hague].

## **9. Reports by Vice Presidents**

### **9.1 VP Technical Cooperation/Projects Shipra Narang Suri**

For report by *Shipra Narang Suri* see **Annex 4**.

*Shipra Narang Suri* updated the members present on the many activities taking place. ISOCARP is involved in all stages of the Habitat III process and will be very active in Quito.

SIDA waited until the urban agenda was agreed on. Now we will move forward with SIDA.

We are supporting the International Guidelines on urban and territorial planning intellectually.

The Guidelines are UN Habitat's most downloaded publication – in many languages.

We are part of a team on humanitarian crisis, global alliance on urban crisis.

This is a new platform to address issues related to humanitarian crises (natural/ man-made disasters, conflicts, fragility, insecurity) in cities.

On the other hand we have to take what we get. We got awarded a research contract for the Moscow Urban Forum. ISOCARP developed a research paper entitled "An overview of global challenges and trends in urban development" under the leadership of Dushko Bogunovich. The final report is available at <http://isocarp.org/moscow-urban-forum/>

*Shipra* reported that ISOCARP did not win the bid for the World Future Council, but we have established trust and potential for a future partnership.

*Shipra Narang Suri* is looking for committee members for her Technical Cooperation programme.

At the same time an **International Advisory Committee** is needed. Members should be drawn from public and private organisations interested in issues of concern to ISOCARP. How do we engage with them? They should advise ISOCARP on cutting-edge themes.

### **9.2 VP UPATs Martin Dubbeling**

For report by *Martin Dubbeling* see **Annex 5**.

*Martin Dubbeling* reported that he has set up a support team that will provide support, feedback, assistance and suggestions for the UPAT workshop programme.

He has met congress participants who are interested in starting a UPAT.

The third Magazine (Palestine) in the framework of the Gaza/West Bank UPAT was just published and can be found on the ISOCARP website.

*Martin* reports that he has started a new activity: **City Seminars & City Trips**.

The goal is to connect with (the younger) EU members, focus on new developments in planning. Not all members can attend the annual congress, this will be a good opportunity to engage.

### **9.3 VP YPPs Piotr Lorens**

For report by *Piotr Lorens* see **Annex 6**.

*Piotr Lorens* expressed his great thanks to *Estefania Chavez de Ortega* for her presence in Durban and her contribution to the 25<sup>th</sup> anniversary of the YPP programme.

He reported on four national YPP workshops held in 2016:

- Moscow, Russia (Moscow Urban Forum)
- Guangzhou, China (UPSC)
- Gdynia, Poland (TUP – Society of Polish Town Planners)
- Glasgow, UK (Glasgow City Council) to take place end of October in partnership with ITACUS

The Durban YPP workshop has more than 80 participants treating seven diverse topics.

The 25<sup>th</sup> Anniversary YPP session was a good celebration. A special newsletter on 25 years of YPP workshops can be found on the ISOCARP website.

There are plans to develop a publication on 25 years of YPP workshops during the coming year.

### **9.5 VP Congresses and Events Slawek Ledwon**

For report by *Slawek Ledwon* see **Annex 7**.

He reported that this congress had more than 500 participants and about 130 papers. There was a good local presence, including politicians. UN Habitat also was very well represented.

The cooperation with LOC went very smoothly.

*Slawek* reported that the 2017 congress will be a joint event with Oregon Chapter of American Planning Association. The 53<sup>rd</sup> ISOCARP congress will take place from 24-27 October 2017 in Portland, Oregon.

It will be one joint event and programme with OAPA.

The congress will thus be slightly different from our usual model, just as was the 2015 congress in the Netherlands.

For 2018 we are still looking for locations and need the support from Members and National Delegations.

### **Mentoring Programme**

*Slawek Ledwon* reported that the 'mentor a paper' programme was a success. 19 mentors applied to help editing a paper. *Slawek* also thanked the mentors who were ready to meet a mentee during the congress break in Durban.

The mentor programme needs more marketing to become a brand.

The Mentor and Student Research Lab had its second edition in Gdansk in June 2016. A publication will be available soon.

*Slawek* asked all members to network for a university that is interested to host MSRL 3.0.

### **9.6 Other Reports by VPs – Institute and Publications**

VPs *Khalid El Adli* and *Shi Nan* could not be present at the meeting. For their reports see **Annexes 8 and 9**.

## **10. Closing of the meeting**

President *Ric Stephens* closes the meeting at 18:30 thanking everybody present.



**Bureau Meeting and  
Annual General Meeting  
Friday, 16 September 2016, 14.30-18.00  
Durban, South Africa**

Name	Country	BMI - yes/no
AUROBINDO OGRA	SOUTH AFRICA	
AWAIS PIRACHA	AUSTRALIA	Yes.
Jacob Babarinde	Canada/PNG	yes - PNG
Keziah Mweu Mwangi	Kenya	yes
WANSIKU MACHARIA	KENYA	no
Matome Matyeni	SOUTH AFRICA	NO
Saskia Spijkerman	The Netherlands	No
ROLF VAN GRINDEREN	THE NETHERLANDS	NO
MARTIN FURSTENBERG	Germany	YES
Griet Geerinck	Belgie	Yes.
ZEYNEP GUNAY	TURKEY	YES
Lorraine Gonzales	USA	NO
SEAWOMIR LEDWON	POLAND	VP committee
Ric Stephens	USA	Pr
Martin Dubbeling	NL	VP



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Knowledge for better Cities

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**Bureau Meeting and  
Annual General Meeting**  
Friday, 16 September 2016, 14.30-18.00  
Durban, South Africa

Name	Country	BIM - yes/no
NUN-TARA KEY	U.S.A.	NO
DOROTA ZALUSKA	POLAND	YES
Lorraine Gonzales	USA	NO
<del>DUSKO BOGUNOVICH</del>	NZ	YES
AYANGBILE, Oluwabukola	Nigeria	No
HONGYANG WANG	China	No.
ALADEKOTI OPEYEMI	NIGERIA	NO
TATHAGATA CHATTERJI	INDIA	NO.
GUY VLOEBERGH	BELGIUM	NO
Didier Vancutsem	Germany	NO
Stephen Goldie	Australia - UAE	No.
DHIRU THADANI	INDIA. USA	YES
ESTEFANIA CHAVEZ	MEXICO	YES
SHIPRA NARINQ SURI	INDIA	NO.
PETER ROBINSON	SOUTH AFRICA	YES



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**Bureau Meeting and  
Annual General Meeting**  
Friday, 16 September 2016, 14.30-18.00  
Durban, South Africa

Name	Country	BIM - yes/no
DANIELE VETTO PATO	ITALY	YES
ADRIANO BISELLO	ITALY	NO
GARFIELD W. HUNTER	ITALY	NO
PIOTR LOREN J	POLAND	Yes
Anza Ligege	South Africa	NO
BENJAMIN SCHREIBARTH	GERMANY	am I?
KOLADOLE AFINUKE JUSTINA	NIGERIA	NO am I?
Anje Heyer	Germany	no
Martin Lewis	South Africa	NO YES?
ALBERTO CONDOYA	SPAIN	✓ NO
JACOB KALMAKOFF	KENYA / CANADA	? no
Lena Uel	Netherlands	no
JOSEPH POBINER	USA	YES
<u>MATTHEW DAYOXI</u>	S.A	? member





- Membership
- Policy
- Strategy
- Finance
- Implementation



- ITPs, STATs, UPATs, YPPs...
- Ambassador, Entrepreneur, Scholar Programs
- Policy & Program Committees
- Media & Publications
- ISOCARP Network



- Knowledge for better Cities
- Professional Planning
- Education / Training
- Advisory Services
- Strategic / Technical Assistance



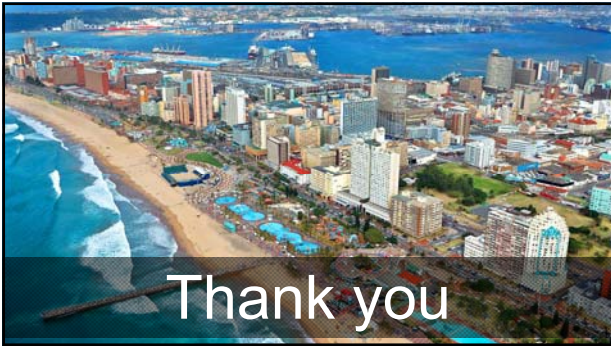
- Strategic Plan
- Institute “Centre of Urban Excellence
- Constitution Update
- Bylaws & Code of Professional Conduct Update
- Identity Standards




- Membership
- Congresses & Events
- Advisory & Training Projects
- Technical Assistance Projects
- Sponsorship



- Congresses & Events
- Institute
- Media
- Strategic / Technical Assistance & Urban Planning Advisory Teams
- Young Planning Professionals & Intensive Training Programs





**ISOCARP**  
Knowledge for better Cities

**Annual Report 2016**  
**Secretary General**

**Didier Vancutsem**

ISOCARP Bureau | GM 16 September 2016

**Our Society today and tomorrow**

Goals and actions

- ① **MEMBERSHIP:** Increase communication with our members and their involvement
- ② **PARTNERSHIPS:** Develop and implement a Network of Excellence and Partnerships
- ③ **OUR STAFF AND INFRASTRUCTURE:** ISOCARP Head Office and ISOCARP Institute

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**Membership**

*Increase Communication and Membership involvement*



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**Membership: Communication and Involvement**

Change in Members (since 1 January 2015)

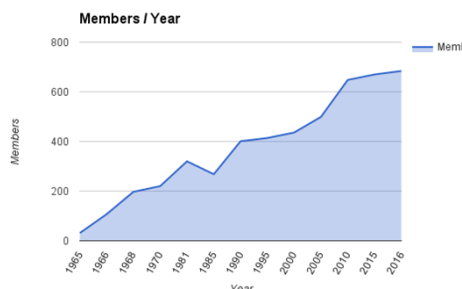
2016 Individual Members	65
New Members (of which 21 are young members)	1
New Associate Members	1
New Fully Affiliated Members	2
New Institutional Member Representatives	-26
Resignations	-4
Deceased	-15
Unpaid membership 2013-2015	
<b>Institutional Members</b>	
New Institutional Members	2
Resignations	-2
Unpaid Institutional membership 2013-2015	-2
<b>16.09.2016</b>	<b>701</b>
<b>17.09.2014</b>	<b>699</b>
<b>09.10.2015</b>	<b>670</b>

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**Membership: Communication and Involvement**

Members Growth

Members / Year



Year	Members
1965	31
1966	107
1968	197
1970	220
1981	320
1985	268
1990	401
1995	414
2000	436
2005	499
2010	648
2015	670
2016	701

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**New Individual Members**

New Members (49)  
Present at 2016 ISOCARP Congress in Durban, South Africa\*

- Australia: AHM Mehbub Anwar
- Belarus: Mohammad Kashirpoor
- Canada: Kevin King
- France: Paul Lecroart
- Germany: Parisa Shahmohamadi (from Iran)
- India: Sebastian Clausen (in), Sophie Vetter, Neha Awasthi (in), Kakoli Saha
- Iraq: Othman Al-Mashhadani
- Israel: Anna Sorev
- Israel: Guy Dornfeld
- Italy: Arman Fadaei (from Iran (in)), Gabriela Fernandez (from USA (in)), **Garfield Hunter** (from Jamaica)\* (in), Luca Lazarini (in), **Michele Melchioni**\* (in)
- Italy/Kenya: **Nicholas Yau**\* (in)
- Lebanon: Dani Harake (in), Sawa Al-Sabbagh (in)
- Luxembourg: Arend Janssen (in)
- Mexico: David Tapia Aguilar (in)
- Netherlands: Vitnara Kang (in), Rob van der Wijst, Lemaert Dekkers
- New Zealand: Kareem Ismail (from Egypt)
- Nigeria: **Osayim Aladejola** (in), **Akinde Kolawole**\* (in), Oluwajimi Olojobo, Catarina Camarinhas
- Portugal: Hiba Ghori (in)
- Qatar: Elena Mozgovaya (in)
- Russia: Hussain AlRebbi
- Saudi Arabia: Desha Thakserdin
- Singapore: **Yvonne Kishwahili**\* (in), **Aurobinda Dora**\* (in)
- South Africa: Marc Wolfram
- South Korea: Inee Luque Martin (in)
- Spain: **Mohamed Duarhi**\* (in)
- Tunisia: Abdelatif Gammahleh
- UAE: Mohamed Esabei, Mostafa Beltagy (in)
- United Kingdom: Item Ayarici Onay (from Turkey), **Jacob Kalimkoff** (from Canada)\* (in), Robert White (in)
- United States: Faith Muriithi, Mahabub Mennar, Mercedes Beaudoin (in), **Suresha Martirama**, **Jayash Polineni**
- United States: **New Associate Members (3):** Kate Washington

**New Fully Affiliated Members (1):**  
Belgium: Filip Lagrevé – Ongoing

**New Institutional Member Representatives (2):**  
Afghanistan: Roshan Wolusmal – Kandahar Municipality  
Czech Republic: Petr Hlavacek – Prague Institute for Planning and Development

**New Institutional Members (2):**  
Afghanistan: Kandahar Municipality  
Czech Republic: Prague Institute Planning

**New Members at Durban Congress:**  
• Hiba Zhang, China  
• Genrong Cao, China  
• Amit Chatterjee, India  
• Adriano Biondi, Italy  
• Abubakar Olasen, Nigeria  
• Adewale Alade, Nigeria  
• Kayode Oyedele, Nigeria  
• Jimoh Umar, Nigeria  
• Abiodun Matthew Dayomi, South Africa/Nigeria  
• Matome Makgoba, South Africa  
• Thobekile Mkhize, South Africa  
• Trevor Kateribe Mbayake, South Africa  
• George Onatu, South Africa  
• Herbert Musoga, Kenya  
• Mueni Smart, Kenya

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### Lost Members

**Individual Memberships lost**

**Deceased (4)**

France: Gérard Guillaume († 2016)	Turkey: İlayrakhan Çakırcan	<b>Unpaid memberships 2013-2016 (15)</b>
Netherlands: Max van den Berg († 2016)	United Kingdom: Judith Eversley	Argentina: Oscar Srigas
United States: Gaus Franken († 2016)	United States: Donovan Pyskema	Belgium: Jean Claude Brauwer
Jeffrey Featherstone († 2016)	Mark Fredrickson	Augustine Masinde
	Oxana Wolfson	James Michael Ndung'u
		Julius Corredo
		Lilian Kimeto
		Philip Sika
		Said Mtwana
		Ruphal Kinde Kasungu
		Wilson Ngira
		Mexico: Xavier Cortes Rocha
		Netherlands: Nidya Nilina
		Portugal: Ana Júlia Pinto Marques de Oliveira
		Russia: Tatyana Badmaeva
		United States: Fernanda Magalhães
		Mehri Mobehtbi (Mehrza)
		<b>Unpaid institutional membership 2013-2015 (2)</b>
		China: Wuhan Planning and Design Institute
		Tunisia: Association Tunisienne des Urbanistes
		<b>Institutional Members Resignations (2)</b>
		Belgium: Member BURD II & ARCHII
		Germany: Draggimir Stadplanung GmbH

**Resignations (26)**

Argentina: Ilana Mignatoli	
Belgium: Bart Verheke	
China: Tom Wolters	
France: Ta-Chiang Meng	
Hari Baral	
Germany: Walter Schönwandt	
Italy: Piera Busacca	
Kuwait: Masayuki Yokota	
Malawi: Adrian Hodgson	
Netherlands: Albert van Hestum	
Brechtje Spreetweers	
Cees Donkers	
Christien Jordan	
Eric Hofstede	
Kai Wang	
Maarten Nibberg	
Soran Park	
Tom de Wit	
Russia: Mikhail Grudinin	
Serbia: Matesja Zivadinovic	
Singapore: Ta-Chiang Meng	

**Reasons for resignation:**  
 personal reasons, changed profession, not enough time any more to engage for ISOCARP,  
 Very ill, Not interested anymore, No more resources, Health reasons, too busy with new job, no more bond with other members, retired, could no longer afford it  
 Too busy, different life.

3

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### Membership: Communication and Involvement

- We believe in a major involvement of our members community - together with dialogue between EXCO and members, even helped by innovative technological tools – bottom-up process and transparency – and we need to strengthen our National Delegations
- Increase of Membership involvement: **Open Calls** to the members for each new project / VP Committees – **Severall Calls to our members** - please react to be part of the teams
- We use our Website as communication platform for our members and National Delegations – but we still not use it as it should be – please contribute and send us your remarks!
- We are convinced that regular News to our members in appropriated format are essential: Endorsed Events, Projects calls, activities – regular Newsletter, Emails, Social Media – is it too much – not enough? Tell us!

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### Partnerships

### Network of Excellence and Partnerships

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### Network of Excellence and Partnerships

Since early 2015, several new cooperation partnerships were implemented

**Institutional Partners – MoU, Partnerships, Projects Agreements**

- New MoU with ICLEI, International New Towns Initiative (INTI), Abu Dhabi UPC, APA, IWA, TURPC
- Cooperation agreements with OECD, ULI, FIABCI, GCBA
- MoU under preparation with UNECE, AIVP, Ateliers de Cergy, RICS Royal Institute of Chartered Surveyors, EEA European Environment Agency, EUKN, etc.

**Private Partners – new partnerships achieved**

- ENGIE, Doppelmayr, Microsoft, Siemens, ARCADIS, Open Geospatial Consortium OGC, Lafarge, CISCO, CEDARE, etc.

Since early 2015, several existing cooperation partnerships further developed

**Mainly with Institutional Partners**

- UN-Habitat / IFLA / IFHP

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### Staff and infrastructure

### Head Office and Institute

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### Staff and infrastructure

**Head Office in The Hague**

Internal management and daily communication with membership and partners

**Staff at Headquarters:**

- Gaby Kurth, Programme Manager (since 1991) 25 years!
- Monica Ornek, Office Manager
- Hajo Vis, Bookkeeper
- Daniel Radai, Project Assistant until March 2017
- Claire Shapira, Project Assistant until May 2017

**ISOCARP Institute**

Located at the **Head Office** in The Hague

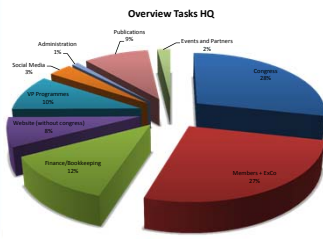
Board of Directors / Board of Trustees

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## Headquarters The Hague

- Staff Headquarters / responsibilities
- Summary of Working Hours Office
  - Description of Office Tasks in total

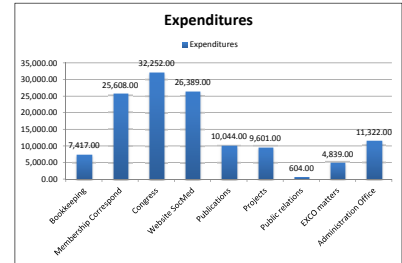
Total Working Hours staff per year: 5209	
Congress	1500
Members + EXCO	1400
Finance/Bookkeeping	650
Website (without congress)	400
VP Programmes	500
Social Media	180
Administration	50
Publications	500
Events and Partners	100
<b>Total incl. Holidays</b>	<b>5280</b>



## Headquarters The Hague

Expenditures Staff related to Head Office Tasks - based on Working Hours Lists

Tasks Head Office	Expenditures Gross
Bookkeeping	7,417,00
Membership Correspond	25,608,00
Congress	32,252,00
Website SocMed	26,389,00
Publications	10,044,00
Projects	9,601,00
Public relations	604,00
EXCO matters	4,839,00
Administration Office	11,322,00
<b>Total</b>	<b>128,076,00</b>



## What's Next?

- Further programs for increased membership involvement
- Further development of our Website – discussion platform for All
- Website upgrade with YPP and National Delegations platform
- Continue to develop joint activities with partner organisations, e.g. with ICLEI, OECD, FIABCI, UN-Habitat, IWA, APA as well as private partners
- Exciting event next year in Portland together with APA
- ISOCARP Institute expected to grow: research, training and technical assistance projects in a near future – own website integrated

**Thank you!**

**vancutsem@isocarp.org**



**Annual Financial Report**  
**VP Treasurer**  
 Durban September 2016

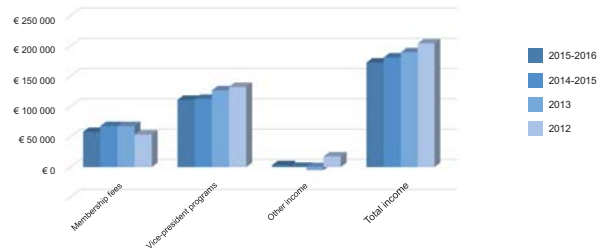
**Guy Vloebergh**  
 Belgium



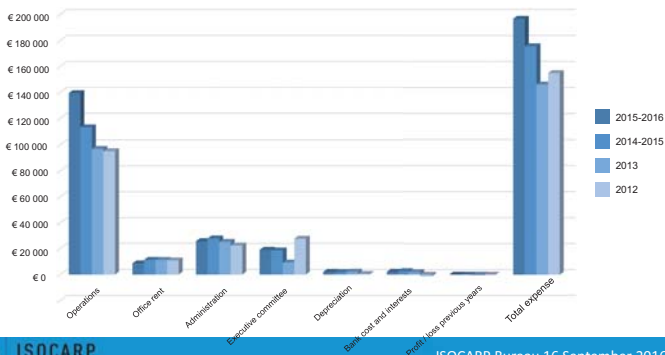
Annual accounts 2015 – 2016  
 01/07/2015 – 30/06/2016

**INCOME 2012 ... till now**

- With the help of HQ, accountant Hajo Vis and auditor PKF Wallast
- Accounts for one year
- Last year only 1 project financially was finished: UPAT GAZA
- VP-programs are managed through 'projectfiches'



**COSTS ... till now**

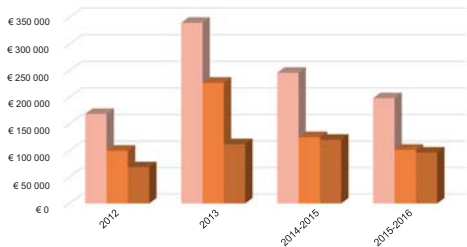


**INCOME MINUS COSTS GIVES ... A LOSS**



**BALANCE SHEET as per ... 2016**

Activa	€ 198.797	(€ 169.242 in 2012, € 340.261 in 2013, € 246.508 in 2014-2015)
Passiva	€ 102.044	(€ 100.200 in 2012, € 227.814 in 2013, € 125.789 in 2014-2015)
Equity	€ 96.753	(€ 69.042 in 2012, € 112.447 in 2013, € 120.719 in 2014-2015)



**Budget 2015 – 2016 versus ACTUAL**

From slightly positive budget to slightly negative result

(-23.966,48 euro) and a financially weak position. What are the reasons?



**BUDGET 2015/2016 (01-07-2015 / 30-06-2016) VERSUS ACTUAL**

	BUDGET	ACTUAL
<b>Membership Fees</b>		
• Fees	60.000,00	41.696,50 + 20.036,00 Still To R.
<b>Other income/expenses</b>		
• Donations Celebration 2015	10.000,00	10.000,00
• SUSREG	20.000,00	2016-2017 still to receive
• UN-HABITAT 13-14	15.000,00	cancelled
• Upat Gaza/WB	55.000,00	67.000,00
• Espresso (EU) Institute	P.M.	pre-financing
• Friday's debate Brussels	5.000,00	cancelled
• Other projects/new UPATS	P.M.	
	105.000,00	65.000
<b>Operations</b>		
• Salaries Gross	- 100.000,00	110.782,36
• Holiday allowances	- 7.600,00	8.505,66
• Absence Insurance	- 4.150,00	4.353,96
• Social Taxes	- 19.000,00	21.777,94
• External advisors	- 4.000,00	3.784,57
	- 134.750,00	- 139.439,93

<b>Office rent</b>		- 12.000,00	-8.576,64
<b>Administration</b>			
• Postage and Freight		- 7.500,00	
• Phone		- 500,00	
• Office supplies		- 2.500,00	
• Office General		- 500,00	
• Representation		- 400,00	
• Automatisation		- 2.500,00	
• Internet		- 7.000,00	
• Subscription/Documentation		- 250,00	
• Travel staff		- 300,00	
• Accountant		- 4.000,00	
• Insurance General		- 3.000,00	
		- 28.450,00	-25.649,96



ISOCARP Bureau 16 September 2016



ISOCARP Bureau 16 September 2016

<b>Management</b>		
• BM/AGM meetings	1.500,00	
• EXCO Allowances	16.600,00	
• Irina newsletter	5.000,00	
• Other expenses/marketing	10.000,00	
	-33.100,00	-18.998,14
<b>Depreciation</b>	- 2.850,00	-2.008,68
<b>Bank costs and interest</b>	- 3.000,00	-2.096,54
<b>Vice Presidents programs</b>		
• Awards	4.000,00	7.742,51
• Congress	50.000,00	50.000,00
• Publications	P.M.	-8.862,14
• UPAT's	P.M.	
• USS with AESOP	- 3.000,00	cancelled
• YPP's	-	-3.775,94
	51.000,00	44.104,43
<b>RESULT</b>	+1.850,00	-23.966,48

**Conclusions**1. Annual accounts 01.07.2015 - 30.06.2016: **approval?**

ISOCARP Bureau 16 September 2016



ISOCARP Bureau 16 September 2016



## Budget Report 2016/2017

### VP Treasurer

Durban September 2016

#### BUDGET 2016/2017 (01-07-2016 / 30-06-2017)

<b>Membership Fees</b>		
• Fees		65.000,00
<b>Other income/expenses</b>		
• EU research projects	105.000	
• Services EU projects	- 30.000	
• Other projects/new UPATs	P.M	75.000,00
<b>Operations</b>		
• Salaries HQ	- 100.000,00	
• Holiday allowances	- 8.000,00	
• Absence Insurance	- 4.400,00	
• Social Taxes	- 20.000,00	
• External advisors	- 4.000,00	- 136.400,00

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Sep. 2016 Durban

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Sep. 2016 Durban

#### BUDGET 2016/2017 (01-07-2016 / 30-06-2017)

<b>Office rent</b>		- 8.700,00
<b>Administration</b>		
• Postage and Freight	- 7.700,00	
• Phone	- 400,00	
• Office supplies	- 1.100,00	
• Office General	- 300,00	
• Representation	- 150,00	
• Automatisation	- 1.200,00	
• Internet	- 8.900,00	
• Accountant	- 3.630,00	
• Insurance General	- 2.360,00	
• Usb publications	- 3.500,00	
		- 29.240,00

#### BUDGET 2016/2017 (01-07-2016 / 30-06-2017)

<b>Management</b>		
• BM/AGM meetings	5.500,00	
• EXCO Allowances	16.700,00	
• Other expenses/marketing	1.000,00	
		- 23.200,00
<b>Depreciation</b>		
<b>Bank costs and interest</b>		- 2.000,00
<b>Vice Presidents programs</b>		- 2.500,00
• Awards	8.000,00	
• Congress	40.000,00	
• Publications Review	- 9.000,00	
• UPATs	P.M.	
• YPP's (Itacus) Glasgow	4.000,00	
• NYPP Guangzhou/Moscow	11.000,00	
• Moscow Urban Forum	8.000,00	
		62.000,00
<b>RESULT</b>		- 48,00

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Sep. 2016 Durban

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Sep. 2016 Durban



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**Conclusion**

Budget 2016 - 2017: **approval?**

**Thank you**





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**Report on  
Technical Cooperation/ Projects**

Shipra Narang Suri  
Vice-President, TC/Projects

**ISOCARP**  
AGM September 2016 Durban

**Update on activities  
2015-2016**

- Habitat III
- UN-HABITAT/SIDA
- Moscow Urban Forum
- Other activities
- Technical Cooperation Committee
- International Advisory Committee

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***HABITAT III Process: Update***

- ISOCARP involvement in all stages of H-III process so far (DV/SNS)
- Planning at the centre – nearly 25 direct refs, many indirect refs in the New Urban Agenda
- Excellent ISOCARP side event in Surabaya Prepcom
- Secured side event slot in Quito conference
- ISOCARP to co-organise Professionals Roundtable in Quito

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***UN-HABITAT***

**International Guidelines on Urban and Territorial Planning**

- ISOCARP as one of the drivers/ champions of IGUTP
- 12 languages, 100,000 downloads
- Handbook being prepared to supplement the Guidelines (Frank D'Hondt – ISOCARP member)
- Pre-Congress event on 11 Sep in Durban
- Pre-UCLG World Assembly event in October in Bogota
- Networking/training event in Quito
- Other outreach efforts ongoing.
- Possible adaptation and roll-out of Guidelines in 2017

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### **UN-HABITAT/ SIDA partnership**

- Potential tripartite partnership on implementing planning dimensions of NUA/ SDGs
- Slow, evolving process
- With draft New Urban Agenda agreed, can move forward
- Follow-up in Quito

### ***Global Alliance on Urban Crisis***

- A new platform to address issues related to humanitarian crises (natural/ man-made disasters, conflicts, fragility, insecurity) in cities
- Based on the premise that protracted crises in urban settings are the “new normal” context
- Alliance to bring together urban practitioners with more traditional “humanitarian actors”
- Launched in May at World Humanitarian Summit

### ***Moscow Urban Forum***

### **MUF Research project**

- ISOCARP awarded research contract for approx Euro 24000
- Complicated process with many twists
- Case studies report and presentation in Moscow extremely well-received
- Final invoice sent, potential positive result for ISOCARP = Eur 10,000

### ***Other activities***

## Other activities

### ITACUS

- Ongoing activity being managed by Piotr

### World Future Council

- Did not win bid but established trust and potential for a future partnership

## Committees

## Committees

### Technical Assistance/ projects

- Tracy Wong (HK)
- Janine Marin (France)
- Propose to send out a specific call after this meeting
- Apply now: [shipra@isocarp.org](mailto:shipra@isocarp.org)

## Committees

### International Advisory Committee

- TORs developed, shared with EXCO
- Key points
  - Upto 10 members drawn from public and private organisations interested in issues of concern to ISOCARP
  - To advise ISOCARP on emerging cutting-edge themes, potential project/partnership/fundraising opportunities
  - Two meetings a year, one in person usually at Congress, self-funded

## Committees


### UN-Habitat/ NUA Task Force

- New call to be sent to members
- Open and inclusive (but needs more diversity)
- Needs a new strategy/ focus / work plan
- Apply now: [shipra@isocarp.org](mailto:shipra@isocarp.org)

## Budget

**Requested budget**

- No core funds used for travel (other than for EXCO meetings) from 2014-16
- Budget for International Advisory Committee to be developed after approval of TORs
- No travel budget requested, any emergent travel costs to be put forward on a case by case basis



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**Report on the  
Urban Planning Advisory Team (UPAT)  
Programme  
16 September 2016**




**Martin Dubbeling**  
VP UPATs

ISOCARP ExCo Meeting 2-3 June 2015

**NEW !**

## UPAT SUPPORT TEAM

- Nuin-Tara Key (US), Awais Piracha (AUS), Thomas Stellmach (D)

- The UPAT Support Team aims to provide support, feedback, assistance and suggestions for the UPAT workshop programme
- Improve website, acquisition, find a successor for the VP UPATs (2017-2020), evaluation, future development, etc.
- The UPAT Support Team will meet in Durban

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**West Bank & Gaza UPATs**

**NEW !** *PLAN issue #3 >>*





Issue #1 October 2015    Issue #2 January 2016    Issue #3 August 2016

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## West Bank & Gaza UPATs (update)

- Two teams West Bank & Gaza 7-14 June 2015
- Two times five team members
- Both teams are excellent and very active
- Working for UNDP and UN-Habitat, resulting in:
  - Three Magazines, all Magazines are now printed
  - An organizational nightmare
  - Bureaucratic and administrative harassment
  - Expected net income for ISOCARP: \$ 66.000, project will be closed in October after distribution

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## Objectives for future UPATs

- UPATs are NOT charitable activities
- Important source of income (€30K) for ISOCARP
- UPATs provide a high profile for ISOCARP
- Keys of Success: 'Innocence and Experience' and
- 'Always select the best possible team'
- Maximum two 'L or XL' UPATs a year
- Focus on the innovation of the concept
- Dissemination of the results in PLAN Magazines

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## The quest for future UPATs

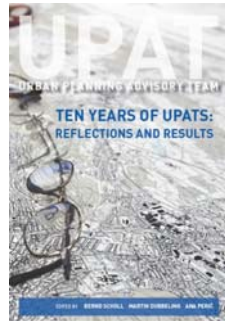
- Sydney** > now a dead end lead (but now Awais is supporting ..)
- Ulyanovsk** > now a dead end lead
- Ningbo and Nanjing** > positive leads, but waiting (Shi Nan?)
- Durban** > Business plan for Richards Bay Waterfront Development and requests for funding support are submitted by LOC. Waiting ..
- Kabul, Kandahar** > Training sessions and UPATs, but due to security risks under NO circumstances taking place in Afghanistan
- Brussels** > Follow up of 2015 congress ??
- Ticino (Switzerland) - Lombardia (Italy)** > Information shared with Felix Günther (SUPSI-CH), follow-up in the fall of 2016
- Kazachstan ?? Iran ?? USA ??**

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## Ten Years of UPATs

- 700 copies
- I have brought some copies with me to Durban
- The book is well received
- **Frequent request from China: “please make a Chinese version”**
- Review in disP by Jef Van den Broeck



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NEW!

## Next City Seminars & City Trips

- Seminar Durban Congress, September 2016
- City Trip Athens, Berlin or Maastricht, Winter 2016
- City Trip Brussels, Antwerp and Gendt, late Spring 2017 \*)
- Seminar Portland Congress, October 2017
- City Trip Zürich or München, Winter 2017
- City Trip Bucharest or Moscow, late Spring 2018 \*)
- Seminar Stuttgart Congress, Fall 2018

Lean & mean, self-organisation, low registration fee, public transport, 30-50 (seminar) or 15-30 (city trip) participants, inclusive networking, open for non-members, goal is to connect with (the younger) EU members, focus on new developments in planning. \*) Combine with ExCo meeting?

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**Report on  
Young Planning Professionals  
activities  
AGM, September 2016**

**Piotr Lorens**  
VP YPP

ISOCARP AGM, September 2016

### 1. Activities since last AGM

- Continuing cooperation within already established partnerships (China, Russia, Poland)
- Developing new partnerships (ITACUS, Qatar)
- Stimulating members' activities – Polish ND event
- Attempts towards creation of new forms of capacity building projects
- Providing ISOCARP umbrella over the initiative of developing the cooperation platform for Central and Eastern Europe planning organizations

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### 2. YPP workshops in-between congresses

- Moscow (Moscow Urban Forum) – concluded
- China (UPSC) – concluded
- Gdynia (TUP – Society of Polish Town Planners) – concluded
- Glasgow workshop – to be delivered in the end of October 2016

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### 3. YPP workshop during Durban Congress 2016

- 25<sup>th</sup> YPP workshop – the XXL workshop (88 participants, 7 local tutors, 2 international tutors)
- 7 diverse topics and locations discussed during the preparatory visit in April 2016
- Additional event – 25th Anniversary YPP session
- Special newsletter
- Plans to develop (on this basis) a volume to be published during the coming year

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### 4. Long-term measures and strategy


- Developing the long-term relations with local / professional partners – to organize events / trainings / workshops on the REGULAR basis
- Developing OUR OWN OFFER regarding trainings – to be developed also in partnership with other entities
- Partnering with other organizations and organizing JOINT EVENTS where ISOCARP serves as the organizing vehicle

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### 5. YPP Committee

- Combining both „senior” and „junior” members
- „Senior”: Mairura Omwenga, Zeynep Enlil, Jianxiang Huang
- „Junior”: Daniel Kinnoch, Madina Junussova, Marjo van Lierop, Lukasz Pancewicz, Ahmed Sangare, Jana Golubeva, Marcin Sliwa

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**Report on Congresses and Events  
AGM/BM 16 September 2016**

**Sławomir Ledwoń**  
VP Congresses and Events

ISOCARP AGM/BM 16 September 2016

## Agenda

1. 2016 Durban
2. 2017 Portland
3. 2018+
4. Future Congresses
5. Mentoring Programme

ISOCARP AGM/BM 16 September 2016

### 1. 2016 Durban

- **Welcome!** I hope everyone had a good time...
- Good cooperation with LOC, amazing effort from of our local partners
- Over 500 delegates, 130 papers
- Rich programme, including evening events
- Lots of local presence, including politicians
- Additional presence from UN Habitat
- Large Congress Team – additional local Co-Rapporteurs and YPPs

ISOCARP AGM/BM 16 September 2016

### 2. 2017 Portland, Oregon

- We received 5 bids for 2017
- Executive Committee selection of Portland, Oregon
- **Joint event with Oregon Chapter of American Planning Association**
- Dates: **24-27 October 2017**
- One joint event and programme:
  - 1 day mobile workshops/tours
  - 3 days plenary congress
- Will be organising sub-committees to coordinate the work
- We need to increase presence in South and North America

ISOCARP AGM/BM 16 September 2016

### 3. 2018+

- **Bolzano** – no new submission
- **India** (2018?) – needs more involvement from members
- **Stuttgart** (2020) – postponed for 2020
- **Linköping/Norrköping** (2019) – site visit 25-26 August, good potential, East Sweden
- **Ottawa** (2019+) – are interested in resubmitting the bid as a joint event with Canadian Institute of Planners
- **Astana** – no updates
- .....?
- **We are still looking for other locations and need support from Members and National Delegations**

ISOCARP AGM/BM 16 September 2016

### 4. Future congresses

- Evaluate the alternations to "our usual approach" (2015 and 2017) and revise for future congresses
- More "workshops", with clear relation to tracks, hands on approach?
- Organised sessions (call for sessions)?
- More practice related presentations (without a paper)?
- Joint congresses an option for the future? OAPA, APA, CanU, CIP?

ISOCARP AGM/BM 16 September 2016

## 5. Mentoring Programme

- **Mentor a Paper**
  - ISOCARP Mentor + paper author
  - 19 applications
  - Very positive responses on both sides
  - Good start, will be improved for next year
- **Mentoring Sessions**
  - One time Mentor-Mentee meeting during the congress break
  - Needs more marketing to become a brand and evaluation
- **Mentor and Student Research Lab**
  - Second edition in Gdańsk June 2016
  - Publication on the way
- Please network for university interested to host MSRL 3.0

Thank you!

Also for the 3 years  
as VP Congresses and Events

# ISOCARP Review 12



Sept. 2016, Durban

Shi Nan, VP Publications (2014-2017)

- Book ready for the Congress
- Team work
  - Theme and topics discussion from after Congress 51 last year
  - Projects and authors soliciting worldwide
  - Editing and design by the editorial group
  - LOC production and distribution
- Thanks to Durban LOC for sponsorship and printing
- Special thanks to tremendous coordination by VP Events and staff
- 500 extra hard copies for LOC



## Book Contents

- A **BIG** book: 319 pages (Review 11: 255p, Review 10: 287p, Review 9: 207p)
- Regular contents
  - 2 Forewords by ISOCARP President and LOC
  - 1 Introduction by editors
  - 18 Papers demonstrating balanced distribution
  - About the authors, about the editors etc
- New initiatives
  - Lead paper
  - End paper
  - Co-editors for special sections
  - Navigating paragraph for each paper



## Organization of the Book

- Title echoes to Congress Theme : **ENVISIONING FUTURE CITIES: IDEAS AND EXAMPLES**
- Contents respond to H III:
  - Supporting H III and implementing the New Urban Agenda
  - Presenting professional strength of ISOCARP
- Structure transformed
  - A lead paper: **CHARACTERISTICS OF THE CITIES WE NEED**, elaborating theme from perspectives
  - Column papers(7 papers): **ELEMENTS OF CITIES WE NEED**, elaborating theme from perspectives
  - Special column 1(6 papers): food security vs. city planning, a focused issue
  - Special column 2(3 papers): hosting country papers
  - End paper: looking into next generation, non-planning author/paper

10	CONGRESS THEMES OF THE OTHER MEETS
11	THE KEY CHALLENGES FOR SUSTAINABLE DEVELOPMENT IN THEORY AND PRACTICE
12	FOREWORD
13	ELEMENTS OF CITIES WE NEED
14	PLANNING FOR CITIES THAT LIVE NATURE: THE EMERGING GLOBAL MOVEMENT OF INTEGRAL CITIES
15	LEARNING THE FUTURE CITY: THE IMPORTANCE OF LOCATING IN FUTURE CITIES
16	REGIONAL URBAN FORMATION AND ITS INFLUENCE ON BUILDING A SUSTAINABLE REGIONAL CITY
17	CITIES OF THE FUTURE: ANALYZING THE EFFECTS OF EXTREME HEAT
18	BRINGING OUT WHAT'S MISSING: IN AMERICA AND BEYOND
19	PLANNING NATURE: FROM REGIONAL STUDY
20	DEVELOPING OR INTEGRAL, ENVIRONMENTALLY FRIENDLY CITIES - SELECTED CASES
21	SPECIAL SECTION: INTEGRATING FOOD SECURITY INTO URBAN PLANNING
22	INTRODUCING FOOD INTO URBAN PLANNING
23	A BEAUTIFUL MUSEUM FOR FOOD PLANNING
24	AGRICULTURE FROM FOOD SECURITY, SOCIAL JUSTICE AND ECONOMIC DEVELOPMENT
25	ENHANCING PUBLIC SERVICES, QUALITY COMPANIONS, CIVIL SOCIETY AND INFORMAL SECTOR IN PLANNING FOOD SYSTEMS IN QUALITY
26	FOOD AND NATURE: INTEGRATING FOOD INTO URBAN PLANNING
27	FOOD AND NATURE: INTEGRATING FOOD INTO URBAN PLANNING
28	A CASE STUDY ON STREET FOOD VENDOR REGULATIONS IN TWO MARGINAL CITIES
29	SPECIAL SECTION: PLANNING FOR A FUTURE SOUTH AFRICA
30	THE REPERCUSSIONS WE ARE TO THE METROPOLITAN AREA
31	URBAN TRANSFORMATION IN SOUTH AFRICA
32	A TRANSIT APPROACH TO LAND USE MANAGEMENT IN SOUTH AFRICA
33	RETHINKING CITIES FOR THE FUTURE
34	RETHINKING FUTURE CITIES

## Lead Paper Narrates Theme

- Part 1: 10 key eco-city dimensions: background and theory
- Part 2: global practices:
  - Vancouver: mixed use and high density development, transit and non-motorized mode
  - Freiburg-im-Breisgau, food growing and environmental technologies
  - Seoul: restoring the Cheonggyecheon River,
  - Portland: strong community engagement
  - Perth: reducing urban sprawl and car dependence by community engagement



## Column Papers Salute H III

- Back to the nature: global biophilic city movement
- Rethinking the traditional urban function: lighting
- Stay resilient: stormwater management
- Cities contribution to climate change: mitigate urban heat island effects
- Data using and governance: What Works Cities program
- Planning with nature: macro design
- Cultural traditions: urban design practices
- Global concern and innovative planning: addressing urban food security and nutrition challenges-collaboration with UN FAO
- Special column: South Africa in focus-waterfront(Durban), urban transformation and land management(SA)

## End paper: working with kids

- Future city competition, participated by school students and judged by professionals, aimed to encourage the younger generation exploring sustainable way of city life.
- The image of future city reflects “cities we want” and stimulates the design of cities by students
- Encouraging the young talents committed to planning is of importance to ISOCARP

## Pending issue

- Book presentation at H III
- E-book/papers downloadable to authors and members
- Papers in stock for future Reviews
- Next congress theme/topics
- Renewal of editorial group TORs
- Payments to editorial group members



## ISOCARP INSTITUTE

*"A Centre of Urban Excellence"*

Khalid Z. El Adli,  
VP, Academic Development – ISOCARP Institute

## 1. STATUS UPDATE

- Administrative Issues
- Recent Initiatives
- Projects



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ExCo Report – Durban, 10-11 Sep. 2016



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ExCo Report – Durban, 10-11 Sep. 2016

### *Administrative Issues*

- Registration ✓
- Bank Account X
- Board of Directors ✓
- Advisory Board ✓
- Committees (underway)

### *Recent Initiatives*

#### *Int. Representation*

- Sustainable Cities WS, Jan. 2016
- Metropolitan Solutions
  - ICLEI Smart Cities 2.0, May 2016
  - ISOCARP / CORP WS, May 2016
- Global Cities Business Alliance, June 2016
- World Cities Summit, July 2016



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ExCo Report – Durban, 10-11 Sep. 2016



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ExCo Report – Durban, 10-11 Sep. 2016

## Partnerships & Affiliations

- CEDARE Sustainable Green Cities MOU
- Member, Horizon 2020 Smart Cities & Communities project.



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ExCo Report – Durban, 10-11 Sep. 2016



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ExCo Report – Durban, 10-11 Sep. 2016

## Projects

### Ongoing Projects

- ESPRESSO, Member of Consortium
- ThinkNATURE
- 1<sup>st</sup>. Sustainable Cities Forum in Bahrain, Mid. Nov. 2016
- Sustainable Cities Training Program (in the workings)
- Project proposals w/ ICLEI, ULI, OECD and others underway



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ExCo Report – Durban, 10-11 Sep. 2016



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ExCo Report – Durban, 10-11 Sep. 2016

## Projects Scope

Project Acronym	ISOCARP Institute Role	Dur.	Project Dates / Status	Institute Budget Inc. Co-funding	Anticipated Financial Benefit in EUR
ESPRESSO	Coordinator	24 M	Jan 2016-Dec 2017	48,250.00	7,000.00
ThinkNature	Training	36 M	Oct. 2016	315,625.00	40,000.00
Sust. Cities Trnng, Bahrain	Partner	2 Days	Proposal –Nov 2016	N/A	5000.00

## 2. ANTICIPATED BUDGET (Sep. – Jan. 2017)



ISOCARP

ExCo Report – Durban, 10-11 Sep. 2016



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ExCo Report – Durban, 10-11 Sep. 2016



## ***Anticipated Budget*** *(Sep. – Jan. 2017)*

Activity	Anticipated Budget in Euros
▪ Administrative services	2000
▪ Travel (anticipated)	1200
<b>Total Anticipated Budget up to 1/1/2017</b>	<b>3200 approx.</b>

***THANK YOU***

