



15 October 2014

**ELECTION CALL FOR EXCO CANDIDATE
TO ALL MEMBERS**

Re: 2014 ELECTION of the EXECUTIVE COMMITTEE (EXCO)

Dear ISOCARP Member,

This is a Call for the position of Vice President Members and National Delegations.

Invitation: All National Delegations and individual members are invited to nominate a candidate for this post. Members are eligible to nominate themselves (please check the Nomination Form).

Eligibility: Only individual member are eligible to stand for election. Normally, multiple positions on EXCO are not allowed.

Officially accredited representatives of ISOCARP Institutional Members have been officially listed as individual members since 2007 and are consequently eligible to be nominated for Executive Committee Posts. It is hereby emphasised that since this status is exclusive to the 'accredited Institutional Member representation', its candidate should be aware that in case her/his Institution should decide to appoint another representative during the elected term, the EXCO post can no longer be held unless the candidate converts her/his membership into a personal individual membership.

Voting Rights: ISOCARP Council Members

According to the Statutes, only ISOCARP Council Members have voting rights. The Council is made up of the members of National Delegations and the members of the Executive Committee. Each National Delegation is composed of five ordinary members, elected by and among members in the country concerned. When a country has only five members or less, all members in that country are automatically members of its National Delegation.

Term: January 2015 – 2017 (Annual General Meeting)

Inauguration: on-line General Meeting in January 2015.

All members are entitled to nominate their preferred candidate. Members should inform their preferred candidate themselves. The Full Nominations Package should include the following documents:

- Duly completed Nomination Form.
- CV Candidate (max 1000 words).
- Statement by the Candidate committing her/himself to the Society with a clear view on her/his perspective for the future of ISOCARP in the particular chosen capacity in accordance with the post description. This should contribute to the economic sustainability of the Society and its effective functioning and give input to its international image.
- Letter of Intent, confirming: (i) Having received the members' nomination (ii) Accepting the nomination (iii) Agreeing that she/he will comply with all the tasks that are involved in the desired post and in accordance with the post description. The letter should be duly signed and addressed to the President.

Candidate willing to accept the nomination need to accept the following:

- Each EXCO member has to commit her/himself to specific tasks or to a project/activity for which the candidate has taken a commitment.
- All positions require a considerable voluntary personal time and input. The EXCO meets at least 3 times a year (usually, one meeting takes place at the annual Congress venue). EXCO members should at least attend

2 of those meetings. Additional to these meetings, EXCO members should attend other ISOCARP events to give visibility to our members.

- As an ISOCARP policy, EXCO positions are not paid positions. There is an annual allowance for each position to facilitate EXCO members to fulfil their tasks. All Vice Presidents are entitled to the allowance of up to Euro 1000/year. All other costs shall be borne by the EXCO members themselves, unless otherwise defined by agreements with third parties and attached to specific projects, or by EXCO decisions regarding specific assignments on a case-by-case basis.
- EXCO members are committed to obey the code of ethics which excludes seeking any personal benefit of their post during the term, like establishing business relationship or benefiting from the said business relations with bodies and organizations she or he is communicating and working with on behalf of and for the benefit of ISOCARP.
- EXCO positions are voluntary positions; all tasks are initiated, executed and delivered on a non-paid basis.

In addition to the above, the candidate will be committed to work on and implement the Society's aims and objectives as:

- promotion of the correct practice of the profession of planning;
- promotion of planning research;
- promotion of excellence in planning education;
- taking up a position vis-à-vis important professional matters;
- promotion of a proper understanding at all levels of correct professional practice - its nature, the conditions required and the results to be expected.
- developing and maintaining fraternal relations between members;
- supporting and protecting planning interests and professional planners at an international level.

PROCEDURE AND IMPORTANT DATES

1st stage: NOMINATION

- A duly completed nomination (all required documents) should be with the President -through the ISOCARP Head Office in The Hague by **1 December 2014 at the latest**.
- ISOCARP Head Office: mailing ballot forms to ISOCARP Council Members, **5 December 2014 at the latest**.

2nd stage: ELECTION DATES

- Official Election by the ISOCARP Council: **6 December-15 December**
- Opening Ballot-forms (Scrutinisers' Committee): **16 December 2014**

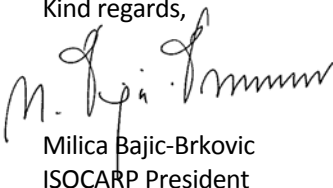
The Scrutinisers' Committee consists of three members appointed by the President at the location of the Secretariat.

3rd stage: RESULTS OF ELECTIONS

President Milica Bajic-Brkovic will personally inform the candidate of the results of the elections on 18 December. The public announcement will take place in the online General Meeting which will be accordingly organized. Publication of results: ISOCARP website in January 2015.

I am looking forward to receiving your nominations. The Post Description is attached to this letter. The nominations together with the full candidates' package should be sent to isocarp@isocarp.org

Kind regards,



Milica Bajic-Brkovic
ISOCARP President