



**50<sup>th</sup> ISOCARP**  
**International Planning Congress**  
Urban Transformations - Cities and Water

**GDYNIA**  
**POLAND**  
23-26/09/2014

## Application Procedures

### Young Planning Professionals Programme, Gdynia - Poland

Arrival date: 18 September – departure date: 27 September  
YPP Workshop: 19-21 September; Main Congress: 23-26 September 2014

#### Who is eligible for participation?

Age: 35 years maximum  
Master's degree + 1 year of professional experience  
Bachelor's degree + 3 years of professional experience  
PhD ongoing.

#### Application steps to follow

Candidates complying with the above criteria have to demonstrate their planning skills\* as follows:

- (1) They have to submit an abstract related to the main congress theme of the ISOCARP Congress 2014.
- (2) They have to compile/send a set of documents which include:
  - 2.1 Application Form (signed, to be sent back digitally)
  - 2.2 Curriculum Vitae in accordance to ISOCARP CV standard format
  - 2.3 Recommendation Letter (drafted/signed by an ISOCARP member, their employer or by their university professor)

\*Required planning skills: background in planning, (urban) design, regional economics or geography, or architectural studies.

#### Selection Process

The selection process can have multiple results since different Selection Teams will be looking at the abstract from different angles. The YPP Coordinators will also evaluate the documents mentioned above.

- 1) The abstracts will be evaluated by the General Rapporteur of the congress and the congress team.
- 2) The set of documents will be assessed by the Vice President YPPs and the YPPs Coordinators. The following aspects also have to be taken into account:
  - (i) equal participation per continent
  - (ii) equal representation of males and females
  - (iii) representation of different disciplines related to planning.

#### Possible selection results:

1. **The YPP candidate is selected by both:**
  - > The Vice President YPP/Coordinators YPP Workshop **and** the main Congress General Rapporteur/Congress Team
  - In this case:*
    - The candidate will be invited for participation in the YPPs' Workshop.
    - The candidate will be invited as a 'Paper Presenter' to one of main congress Workshops.
    - The candidate will be officially considered a YPP and is expected to participate (compulsory) in both the YPPs Programme held prior to the congress as well as to the main congress.
2. **The YPP candidate is selected by**
  - > The YPP Vice Presidents/Coordinators YPP Workshop, but **not** by the main Congress General Rapporteur/Congress Team

*In this case:*

- The candidate will be invited for participation in the YPPs' Workshop.
- The candidate will **not** be invited as a 'Paper Presenter' to one of main congress Workshops.
- The candidate will nevertheless be officially considered a YPP and is expected to participate (compulsory) in both the YPPs Programme prior to the congress and to the main congress.

**3. The YPP candidate is selected by**

> The main congress General Rapporteur/Congress Team, but **not** by the YPP Vice President/Coordinators YPP Workshop

*In this case:*

- The candidate will **not** be invited for participation in the YPPs' Workshop.
- The candidate will be invited to present at one of main congress Workshops, only. He/she can register in the Congress Category 'Age max 35 years'.

### **Announcement of Results**

All YPPs Candidates will receive the following by ISOCARP Headquarters The Hague:

- 1) The selection result by the General Rapporteur/Congress Team
- 2) The selection result by the YPPs Vice President/Coordinators YPP Workshop including an official invitation and an Agreement Protocol, in case of selection.

### **Agreement Protocol**

Invited YPPs have to comply with an Agreement Protocol, which a.o includes an official agreement issued by ISOCARP which stipulates the rights and responsibilities of each party (YPP and ISOCARP).

### **Participation/Registration (additional benefits YPPs)**

All invited YPPs having completed the Agreement Protocol have to pay a reduced registration fee that gives entrance to both the 3 days YPPs Programme as well as to the main Congress. They will receive the congress portfolio (see registration Congress).

### **Congress Registration and Accommodation, once selected/invited**

In order to create a strong international relationship, ISOCARP appreciates that all invited YPPs stay in the same hotel at least for the duration of the 3 YPPs programme days. This facilitates the logistic arrangements to be made for those 3 days. The Local Organizing Committee will pay for a modest accommodation of all Young Planning Professionals.

Invited YPPs have to register online.

### **Invited YPPs who would like to bring along their Partner:**

In order to secure the team spirit, ISOCARP appreciates that during the 3 YPPs Programme days, YPPs are not disturbed by the presence of their companions. Often the YPP work continues in the evenings.

### **Time Framework 2014 – YPP Selection Process**

5 May 2014: Deadline Complete Application (Completion of the above set of documents - abstract has to be submitted by email).

20 May 2014: All results to Candidates

3 June 2014: Invited/selected YPPs receive the Agreement Protocol

15 June 2014: Signed YPP agreements must be with the ISOCARP Secretariat

30 June 2014 at the latest: Registration

15 July 2014: Completion of visa entrances in coordination with ISOCARP Secretariat in cooperation with the Local Organising Committee.

### **Finances**

ISOCARP does not have the financial means to give travel sponsoring. ISOCARP encourages candidates to look for sponsoring in their own country.

### **YPPs Publication**

After the Congress a CD-Rom on the YPPs' workshop will be published. All YPPs are obliged to write down the results of the work of their specific group during the congress or immediately after. Whereas the results presented by the YPPs at the main congress mostly will be done through means of a Powerpoint Presentation, this report is a written one and includes some of the pictures of the powerpoint presentation. The final lay-out, printing, etc. of the book will be done by ISOCARP/stakeholders. (For examples of past years, have a look at the ISOCARP website: publications).

### **Poster Prize**

ROUTLEDGE Publishers (UK) has made available a money prize to ISOCARP.

All YPPs – whether accepted or not for Paper Presentation in the main Congress – are asked to bring along a Poster related to the Congress Theme. All Posters will be exhibited at the main Congress Venue. The ROUTLEDGE Prize will be awarded to the Poster that best presents the contents of the paper in a visual way. The communicative quality will be the most important criterion. Congress participants should want to “read” the poster, preferably on more than one level of attention and detail; attention is also paid to an attractive design and layout. There will be an Award Ceremony during the congress.  
Poster format: follows after YPP selection/invitation.