

**Ref.call.code: ISC-I-2018-04**

**Call for collaborator for a EU project writer/manager in the field of urban and regional planning projects**

The ISOCARP Institute performs research and project activities on urban and regional planning. Its activities include international research projects, as well as direct cooperation with Governmental and No-Governmental entities, Universities, industry partners and Associations.

We are looking for a project writer/manager with experience in EU programs.

**Tasks:**

- To write and win EU projects proposals answering to relevant calls for proposals
- To assist in the management of EU funded projects
- To assist the Board of Directors to manage the partners network

**Requirements:**

- Master degree in a relevant subject (i.e. management, Urban and Regional planning, etc.);
- Excellent work organization and communication skills
- Proved knowledge and experience on EU funding programs (i.e. H2020, Interreg, Era-net, JPI, etc.)
- Very good knowledge of English, written and spoken

Additional skills may include:

- Good knowledge of any other languages, written and spoken
- Willingness to travel
- Knowledge of ISO9000 and ISO9001 standards
- Knowledge and experience on other programs and donors (i.e. World Bank, BID, Asian Development Bank etc.)

**We offer:**

- Inspiring working activities in cooperation with international partners;
- The opportunity to work in a dynamic and growing international team in the urban and regional planning framework;
- Working conditions which allow a professional growth and know how acquisition;
- A workplace mainly based in The Hague/NL.

**How to apply:**

Please

- a) fill the attached application FORM
- b) send it plus a copy of you CV and other relevant documents (reference letters, certificates, publications, list of projects etc.) to [jobs@isocarp.org](mailto:jobs@isocarp.org) within 31.12.2018
- c) as object of the email insert the Ref.call.code: **ISC-I-2018-01**

- d) be sure that all the required included document are compliant with GDPR privacy policy (EU2016/679)

Only for additional info please write to [vettorato@isocarp.org](mailto:vettorato@isocarp.org) (do not send the application form to this email).